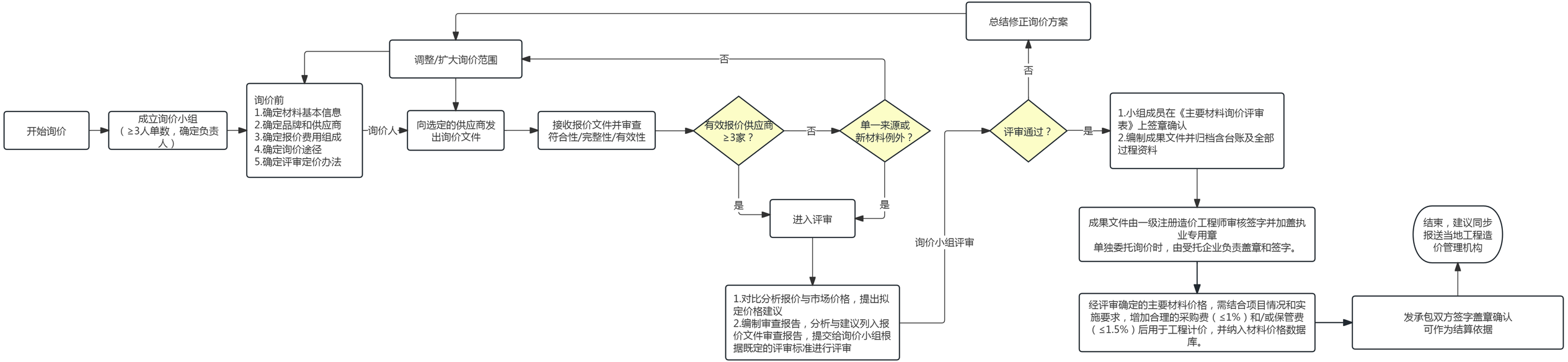建设工程主要材料询价指引流程图